



## **NYS WOMEN, INC. EXECUTIVE COMMITTEE MEETING AGENDA**

July 11, 2017 Conference Call

**CALL TO ORDER:** President Debra Carlin called the meeting to order at 7:04 PM. Also in attendance were Vice President Jacqueline Shellman, Treasurer, Mary Stelley, Secretary, Linda Provo- President-Elect Robin Bridson was excused.

**RECORDING SECRETARY REPORT/Linda Provo:** 06/04/17 post conference minutes not available – to be completed for the next EC meeting. As Communications Liaison – have been in touch with Bonnie Krasher and anticipate setting up a meeting with her shortly.

**TREASURER'S REPORT/Mary Stelley:** June 2017 Financials in process and were discussed. Insurance Audit – Travelers requested the names of the volunteers. Liability Insurance – invoices will be sent out with the June dues payment. June premium in the amount of \$1254 paid. Finance - preference of changing the dues process. Membership figures at the present time 515; Leadership Directory to be completed by Robin Bridson.

**VICE-PRESIDENT'S REPORT/ Jacquie Shellman:** As Liaison to Advocacy, Legislation/Resolutions; Membership – in the process of reaching out to the Chairs.

**PRESIDENT'S REPORT/Debra Carlin:** Chair of the Women's Day at the Fair sent an Email requesting an allotment for this event. Discussion regarding this request. Pre-Conference and Post Conference minutes (after review by EC) will be forwarded for Board Approval in October. Fall Board Registration Forms reviewed by Executive Committee. No budget available as yet for October Board Meeting. No report for Bylaws at this time.

**UNFINISHED BUSINESS** – None

**NEW BUSINESS:** President Carlin received a request from Margherita Clemento. She currently has in her possession a large quantity of Nominating Committee information. Permission requested to have it destroyed.

**MOTION EC – 17 – 02** that the destruction of nominating information, consent to serve forms, official candidate data forms, biographies, expense sheets from 2010-2015 be approved. Motion carried.

<b><u>DEADLINES:</u></b>	Communicator	15 <sup>th</sup> of each month
	NIKE	June 15 <sup>th</sup> for September issue
	Registration	Adhere to dates on forms

**NEXT EC MEETING:** Tuesday, August 8, 2017 – 7:00 PM

**ADJOURNMENT:** President Carlin adjourned the meeting at 8:06 PM

Prepared by: Linda K Provo, Secretary

Date Approved: 9/21/17